

**ACADEMIC SENATE COUNCIL**  
**Applied Arts Building AA-216 2:15 p.m.**  
**Monday, October 15, 2007**

**Contra Costa College**  
**2600 Mission Bell Drive**  
**San Pablo, California 94806**

## **MINUTES**

**CALL TO ORDER:** The meeting was called to order at 2:15 p.m.

**Present:** Terence Elliott (Chair), Fritz Pointer (VP), Ellen Geringer (Faculty Development), Sue Van Hattum (NSAS), Alissa Scanlin (CLASS), Jeanelle Hope (ASU)

**Absent:** Dionne Perez (FSCC), Chris Tarp (Student Services), Vacant (LAVA), Rick Ramos (Career and Technical Training), Manjot Pannu (MCHS), Shondra West (Classified)

### **INTRODUCTION OF GUESTS:**

### **CONSENT ACTION ITEMS:**

**Agenda** of October 15 was approved.

**Minutes** of September 17 were approved.

### **NEW BUSINESS**

**Reassignment Time for Senate, Department Chairs, Staff Development, etc.** The FSCC (Faculty Senates from the three colleges) asked each rep to bring the master list of reassigned time for their college. The UF president is attending the FSCC meeting to discuss reassignment time since it is a UF negotiated area. The Staff Development Coordinator, SLO Coordinator, Library Coordinator, and larger Department Chair positions receive 20% reassignment time or stipend. The stipends are less for smaller departments. Terence will ask Carol for the master list but asked members to get the information from their division's department chairs.

**Outreach Possibilities (Jennifer Ounjian)** Jennifer proposed an outreach possibility that would allow faculty to highlight something in their program or course. There would be a monthly rotation between the divisions. Contact Jennifer for more information.

**Review of Brown Act** There were no comments on this item.

### **OLD BUSINESS**

**Bylaws Revisions** This will be an Action Item on the next agenda.

**CAG Update, Finding Resources for Professional Development Discussion, General Development of Teaching and Learning** These three agenda items were grouped into one discussion. Ellen Geringer (Faculty Development and Staff Development Coordinator) announced the Wellness Day Wednesday, October 17 in the quad from 9-1. She said that many of the tables, such as Nursing, that have been there in the past will not be set up this time. There has been an update of the Staff Development website. The \$11,973.08 received from faculty grants last year has been spent except for \$2,936.00. The Faculty Staff Committee has decided not to fund stipends this year. The maximum grant per full-time instructor will be \$400 and a %load of the \$400 for part-time instructors. The faculty have 30 days to turn in expense claims or the money will be spent elsewhere.

Ellen said that Carol informed her that CCC and the District will come up with \$25,000.00 each and the Foundation will match that to equal \$100,000.00 for finding resources for professional development. Faculty would like to see CAG revived. The Staff Development Survey is due Friday, October 19. these will be forwarded to Linda Cherry to write the Professional Development grant.

Terence said that the Mentor Program has begun with matching new teachers with experienced teachers. He cautions that if a personal statement about oneself is made to another faculty, it can't be repeated, but if that comment is spoken to an administrator, it can kept in one's personnel file. Terence would like to proceed with the idea of "across curriculum themes." This will be a discussion item at the next ASC meeting. This theme would link all departments together. Themes could be Peace, Global Warming, Peace, etc. An activity could be done by each department.

**STANDING SENATE COMMITTEE REPORTS:** There were no reports given.

**SENATE ANNOUNCEMENTS and OPEN DISCUSSION:** ASU representative, Jeanelle Hope announced the Coffee Talk for Wednesday, October 17 from 11-1. The topic will be "controlling violence." MCHS announced their rally on Friday, October 19 from noon -2. This week is Spirit Week. The District Office is

recruiting for a Director of Communications and Community Relations. The Academic Senate is seeking one faculty representative to participate on the selection committee.

**PRESENTATIONS FROM THE PUBLIC:** The UF representative, Fritz Pointer, asked support for the Community College Initiation (Prop. 92) that will be on the February 2008 ballot, particularly for separating the K-14 allotted budget into separate budgets, K-12 and Community Colleges by attending the FACCC rally on Friday, October 26 in LA100 from 6:30-9:30 p.m. They will be serving food and drinks to the first 200 people.

**NEXT MEETING:** The next meeting will be November 5.

**ADJOURNMENT:** The meeting was adjourned at 4 p.m.

**Respectfully submitted,  
Lynette Kral**